

Webel Mediatronics Limited
 (A Govt. of West Bengal Undertaking)
 P- 1 Taratala Road, Kolkata 700 088
 Phone: 033 2401 5602, FAX: 033 2401 4081

Notice Inviting Tender

Tender no: WML / NIT - 10 / 16 - 17

Dated: 10.03.2017

Title: Supply, Erection & Commissioning of Self Supported Transmission Tower of 30 Mtr. Height

Webel Mediatronics Limited (WML) is engaged in establishing Community Radio Station (CRS) over different States of India, presently looking for an execution partner for supplying Tower Material (as per need of end customer), along with its erection, commissioning of Tower for establishing CRS.

Installation site: Our present requirement is at Agartala, Tripura. However, various site(s) are being identified for similar work, which are to be covered in the next financial year.

The Deputy Manager (Purchase) invites tender on behalf of Webel Mediatronics Limited towards “**Supply, Erection & Commissioning of Self Supported Transmission Tower of 30 Mtr. Height**”, with scope of work as specified below:-

Brief Description	Tender Document fee (Rs.) [Non-returnable]	Earnest Money Deposit (EMD) Rs. [Returnable]	Last date and time of tender submission	Date of opening of tender
Supply, erection & Commissioning of Self Supported Transmission Tower of 30 Mtr. Height (Refer Annexure– IV for complete details)	Rs. 500/- (in the form of DD duly pledged in favour of Webel Mediatronics Limited, Kolkata)	Rs. 3,000/- (in the form of DD from a scheduled Bank duly pledged in favour of Webel Mediatronics Limited payable at Kolkata)	17.03.2017 at 4.00 PM	17.03.2017 at 5.00 PM
Bid Opening Venue	Webel Mediatronics Limited, P- 1 Taratala Road, Kolkata 700 088			

1) Tender Details:

1.1) The intending bidder may download the tender documents from our website directly. Necessary **cost of tender documents (tender fees)**, and **Cost of Earnest Money Deposit (EMD)** may be remitted through Demand Draft as stated above, and the same is to be submitted along with your bid.

The Bid must be addressed to the Deputy Manager (Purchase), Webel Mediatronics Limited, P1 Taratala Road, Kolkata – 700 088, must be submitted under sealed cover on or before the Time Schedule stated in this Document.

1.2) **FINANCIAL OFFER of the bidder(s) will be considered only if the TECHNICAL BID of the bidder is found acceptable by the ‘Tender Evaluation Committee’.** The decision of the ‘Tender / Bid Evaluation Committee’ will be final and absolute in this respect.

2) Eligibility criteria for participation:-

- 2.1) The Bidder may either be a sole proprietorship firm / a partnership firm / a limited liability partnership firm / a company registered under the Companies Act, 1956 **having operations in West Bengal for the last three years**. Bidder shall submit valid documentary proof of:-
- (a) Certificate of Incorporation. (Certificate consequent to change of name, if applicable is also to be submitted).
 - (b) Document(s) showing that Professional Tax and IT Return has been deposited for last two Financial Years.
 - (c) Bidders should provide valid PAN, Sales & Service Tax Registration certificate, Trade License.
- 2.2) **The Bidder should have experience in Tower erection work under different projects, awarded by All India Radio / Doordarshan / BSNL / Mobile communication etc. for at least over the last three years.** Relevant Purchase order copy / Job completion Certificate is to be submitted in support of the same.
- 2.3) The Bidder's should be a profit making company and shall have an annual turnover of at least INR 10.00 Lakhs in the last financial year, and aggregate of turnover for the last three financial years viz; 2013-2014, 2014-2015, 2015-2016 must be Rs 20.00 Lakhs. Balance Sheets / Profit & Loss Accounts / Annual Reports / has to be submitted. (Note: The turnover refers to the Bidder's firm and not the composite turnover of its subsidiaries / sister concerns etc.)
- 2.4) **The Bidder should have executed (completed) at least three orders of similar nature** in any reputed organization, each of Rs. 1.00 Lakh, of which one **Single Order of worth Rs. 1.5 Lakh** or more in similar field in any reputed organization. Relevant document is to be submitted as evidence.
- 2.5) The Bidder shall be required to give a declaration in their letter head that they have **not been banned by any Government Agencies** / Govt. Department / Quasi Govt. Dept / PSU / Board / Council or similar organization. If any Government Agencies / Govt. Department / Quasi Govt. Dept / PSU / Board / Council or similar organization banned the Bidder in the past, this fact must be clearly stated.
- 2.6) The Bidder shall furnish Earnest Money Deposit (EMD) & Tender Cost as part of its Bid. Earnest money will be refunded to the unsuccessful bidders after receiving application from them on completion of tender process. In case of successful bidders, earnest Money will be retained till security deposit of 5% of the total value is deposited in the form of Bank Guarantee (format given) for a validity period of 60 days more than the 1 year (comprehensive warranty period).

3) Other Terms & Conditions

3.1 Amendment of Invitation

WML Management team reserves the right to waive specific terms and conditions contained in this tender document. It shall be understood by the Bidders that the proposal is predicated upon acceptance of all terms and conditions contained in this tender, unless the Bidder has obtained such a waiver in writing, prior to submission of the proposal. Such waivers, if granted, will be granted to all prospective Bidders.

At any time prior to the deadline for submission of proposals, WML reserves the right to accept/add/modify/delete any portion of this tender document or even cancel the tender by issuance of Corrigenda/Addenda, which will be published on the website. All prospective bidders should keep track of any publication of such corrigenda/addenda. Such modification once published in our website will be binding on all prospective Bidders and will form part of the bid documents (Techno-Commercial as well as Price Bid).

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3.2 Forfeiture of Earnest Money

The EMD may be forfeited either in full or in part, at the discretion of WML, on account of one or more of the following reasons: -

- The Bidder withdraws their bid during the period of bid validity.
- The Bidder fails to co-operate in the bid evaluation process.
- If the Bidder violates any of the provisions of the terms and conditions of this tender.
- The successful Bidder fails to (i) Accept award of work, (ii) furnish performance security,

The decision of WML regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances. A default in such a case may involve black-listing of the bidder by Webel and/or their subsidiaries / Department of IT, Government of West Bengal.

Earnest money of the Bidder is also liable to be forfeited in case of any false submission/statement. In case of any refusal to abide by terms and conditions of our LOI/PO or refusal to enter into a written agreement as per prefixed terms and conditions, the authority is at liberty to forfeit earnest money and take lawful actions.

3.3 Clarification Regarding Tender Document

A prospective Bidder requiring any clarification about the tender document and scope of work against the Tender may contact Smt K. Sikdar, (Purchase Department) or Sri A. R. Bhattacharya, DGM (Dev) through e-mail: webelmedia@gmail.com , kakoli.wml@gmail.com, arupratanb@yahoo.com or call at 033 2401 5602 / 033 2401 7699.

3.4 Extension of Proposals

In order to afford prospective Bidder reasonable time to make amendment in their proposals, WML may, at its discretion, extend the deadline for the submission of proposals. However, no such request in this regard shall be binding on WML.

3.5 Period of Validity of Proposals

The quoted offer and/or rates must be valid for a minimum period of 180 **Days** from the date of opening the Techno-Commercial bids. The tender inviting authority reserves the right for seeking extension of validity of offered rates from the qualified Bidder(s).

3.6 Qualification criteria:

The tender inviting and Accepting Authority through “Tender Evaluation Committee” will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding financial capacity, Technical capability, and experience / credential.

Before issuance of the PURCHASE ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that the document submitted by the lowest tenderer is either contrived or false in that case order will not be issued in favour of the said Tenderer under any circumstances.

3.7 Awarding of Contract

WML will award the contract to the successful Bidder whose bid has been valued as per Price and Other criteria. WML reserves the right not to accept the Lowest Price bid without assigning any reason whatsoever and the Bidder will not challenge such decision in any forum whatsoever.

WML reserves the right to negotiate with the Bidder whose proposal has been ranked first on the basis of best value.

The successful Bidder will have to provide a security deposit of 5% LOI value awarded to them, in the form of a Bank Guarantee for a period of 14 months After receiving the PBG, firm P.O. will be issued.

If the selected Bidder can perform the work with satisfactory of WML / end customer, and complete within the scheduled time frame, then work for similar site may be allotted to the party at agreed discovered rate, on case-to-case basis, as required.

Annexure - I
BID FORM

(Bidders are requested to furnish the Bid Form in the Format given in this section, fill in the entire form and submit on their respective Letterheads)

Ref.No:(Mandatory)

Date: (Mandatory)

To,

The Deputy Manager (Purchase)

Webel Mediatronics Limited

P1 Taratala Road,
Kolkata-700 088

Dear Sir,

Having examined the tender documents together with the corrigenda, subsequently issued, we, the undersigned, offer to undertake the job **“Supply, Erection & Commissioning of Self Supported Transmission Tower of 30 Mtr. Height”** as per the Tender No. **Tender no: WML / NIT -10 / 16 -17 Dated 10/03/2017.**

We agree to abide by this bid for a period of 180 days from the date fixed for Techno-Commercial bid opening and it shall remain binding upon us for acceptance at any time before the expiry of this period.

This bid, together with your written acceptance thereof and your order (PO) / notification of award (LOI), shall constitute a binding contract between us.

We understand that WML reserves the right to accept and / or reject any or all the bids received without any explanation to Bidders and its decision on the subject will be final and binding on Bidders. We also understand that WML is not bound to accept the lowest bid for placement of order.

We have given an EMD of Rs.----- (DD / BG No _____ dated _____ issued by ----
-----) along with our Techno-Commercial bid.

In the event that we are awarded the LOI, we shall provide a bank Guarantee of 5% of the job value as Performance Bank Guarantee valid for 14 months from the last date of acceptance of the allotted work.

Dated, thisday of (month), 20.....

Signature

..... (In

the capacity of)

Duly authorised to sign the bid for and on behalf of

(Name and Address of the Bidding Company)

(Affix Official Seal/Stamp)

Annexure – II

Bid Processing Fees & Tender Fee Deposit Details

Sr. no	Item	Amount (Rs)	Name of the Bank & Branch	Demand Draft No.
1	Tender Fee Deposit			
2	Earnest Money Deposit			

Financial strength of the bidder (include Balance Sheet, Profit & Loss)

Financial Year	Turnover (Rs. in Lakhs)	Mention, in case of any deviation from eligibility criteria
FY 2013 -14		
FY 2014 - 15		
FY 2015 - 16		

Office in West Bengal

Sr. no	Address	Contact Person name	Contact nos.

Job Completion details (Attach Completion Certificate / Purchase Order & Invoice Copy for at least three cases relevant to our scope of work)

Sr no	Customer name	Order ref date & value	Job Completion date

Annexure III – BOQ & Price Bid Format

Sr. No.	Description of Goods / Service	Quantity	Unit Rate (Rs.)	Tax (%)	Total offer including Taxes (Rs.)
01.	Supply of Tower Material with lightning protection, painting etc, as specified at Annexure - IV	1 job			
02.	Antenna Housing arrangement, Foundation, tower erection, earthing, cable routing, and Commissioning of Self Supported Transmission Tower as specified above	1 job			

Quoted price should be same irrespective of site location, inclusive of packing, forwarding, freight, insurance of materials, installation – commissioning work, deployment of manpower at site during work execution and all related expense for completing the work. Tax break up is to be shown in your offer.

4.0 Other Details:

4.1 Site location: Agartala Tripura. It is advisable to the Bidder(s) that they may visit the site, and / or meet with our concerned project team (contact person: Sri A. R. Bhattacharya, DGM-Dev) for clear understanding of the work, before submission of their bid.

4.2 Scope of Work

- (a) Supply of Tower and Lightning Arrester material as per the specification given in Annexure – IV.
- (b) Erection of Tower including Civil foundation work
- (c) Making of earth pit and earthing for the installed tower
- (d) Installation of lightening arrester and Antenna.
- (e) Collecting “Job Completion Certificate” from the end customer before leaving site.
- (f) Documentation.
- (g) Warranty support for one year from the date of acceptance of your work by the project team.

The following guidelines are to be followed during work execution:-

- Project execution site needs to be inspected properly by the selected vendor.
- Relevant manpower is to be deployed at site during execution.
- Co-ordination with end customer / taking necessary approval from concerned authority during execution.
- Foundation, earthing & cable routing arrangement should be finalized accordingly, in accordance with the safety measurement, in close co-ordination with WML representative / end customer.
- For any type of defects in Tower erection job, which may cause severe damage of working environment, the same is to be re-executed at your own cost, even after completion of a part of the work / complete work.
- All consumables / tool kit require for completing the job is to be arranged by your deployed people at site, and necessary cost is to be borne by you.

Tower specification

ANNEXURE – IV

1. Height	30 Meter from the ground
2. Wind Load	47 Kg / Sq. cm.
3. Wind Velocity	170 Km / hour
4. Load Bearing Capacity	25 Kg in addition to cable and cable tray / ladder etc.
5. Construction Standards	1) Steel Section: i) Galvanized Tower IS 2629 ii) Fasteners IS 1367 iii) Washers IS 1573 iv) Section Thickness - 4mm (min.)
6. Lightning Protection	IS 2309 / 1969
7. Foundation	RCC (1:2:4) IS 2375
8. Antenna Hoisting arrangement	G.I. Pipe 8 Mtr. Long
9. RF Co-axial Cable routing	Through GI pipe or angled iron covered with G.I. Sheet.
10. Painting	Alternate Bands with international Orange and White colour with top and bottom painted orange.
11. Earthing	IS 2309 / 169

4.3 **Work Completion schedule:** Bidder has to work in time bound manner, and strictly without disturbing the working environment of the subsequent rooms. The entire work is to be completed within 10 days time from the date of awarding the contract / order.

4.4 **Warranty / after sales service support:** The entire work should be warranted for one year from the date of acceptance by the end customer. In case of any complaint reported / defects found, after completion of work, and / or within the period of warranty, you shall have to provide necessary service support at site, repair / replace the same, at free of cost, within 10-15 days from the date of intimation.

4.5 Payment will be released within 30-45 days time from the date of acceptance of your work by our end customer, on submission of your Invoice supported by certified documents. The selected bidder shall have to submit PBG (as per prescribed format) within 14 days time from the date of award of LOI.

4.6 Offer Validity: 180 days time from the date of opening the technical bid.

- 4.7 Termination of work: WML reserves the right to cancel LOI / Purchase Order, if your work performance is not upto the satisfactory level of the end customer. Any loss arising out of such non-performance / delay in execution shall be on your account.
- 4.8 Penalty: For enormous delay in service support, LD clause may be applicable @0.5% of contract value (with taxes) per week or part thereof, subject to ceiling of 5% of total order value.
- 4.9 Tender participation: Bidder(s) shall have to submit their proposal / quotation in a sealed envelop addressed to Webel Mediatronics Limited, P1 Taratala Road, Kolkata – 700 088 before the deadline for submission. Bid document is to be dropped at “Tender Box” located at 3rd floor of the building. Bidder’s name, contact details and tender title & enquiry no. is to be stated on the top of the envelop. Credential, statutory document, brief write up on Company profile is to be submitted.

PERFORMANCE SECURITY GUARANTEE BOND
(to be submitted by the selected bidder)

In consideration of the Unit Head, WML (hereinafter called ‘WML’) having agreed to exempt M/s ----- (hereinafter called ‘the said contractor(s)’) from the demand under the terms and conditions of an agreement / Advance Purchase Order / LOI No. Ref: ----- dated ----- made between WEBEL MEDIATRONICS LIMITED and M/s ----- for the work titled ----- (hereinafter called “the said agreement”), of security deposit for the due fulfillment by the said contractor (s) of the terms and conditions contained in the said Agreement / Order, on production of the Bank guarantee for 12 months from final acceptance of the system by the end customer i.e. ----- + 60 days. We, _____ (name of the bank) presently located at _____, where claims are to be lodged and are payable (hereinafter refer to as “the bank”) which term shall mean and include, unless to repugnant to the context or meaning thereof, its successors and permitted assigns), at the request of ----- (contractor(s)) do hereby undertake to pay to the WML an amount not exceeding Rs. ----- (Rupees ----- only) - against any loss or damage caused to or suffered or would be caused to or suffered by WML by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We _____ (name of the bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the WML by reason of breach by the said contractor(s)’ of any of the terms or conditions contained in the said Agreement or by reason of the contractors(s)’ failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of WML in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ----- (Rupees -----)

3. We under take to pay to the WML any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We _____ (name of the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the WML under or by

virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till -----
-- (office/Department) WML certifies that the terms and conditions of the said Agreement have been fully
or properly carried out by the said contractor(s) and accordingly discharges this guarantee or till the expiry
date i.e. ----- . Unless a demand or claim under this guarantee is made on us in writing on or before
the expiry of claim date, we shall be discharged from all liabilities under this guarantee thereafter.

5. We (name of the bank) _____ further agree with the WML that the WML shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the WML against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the WML or any indulgence by the WML to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/supplier(s).

7. We (name of the bank) _____ lastly undertake not to revoke this guarantee during its currency except with the previous consent of the WML in writing.
